

**WENDSDAY, JULY 5, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Wednesday, July 5, 2023, with the following members present: Mr. Jay H. Wippel, and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance. Mr. Harold R. Henson was absent from today's session.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from June 27, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 5, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$219,141.12 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 5, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$10,763.52 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**WENDSDAY, JULY 5, 2023**  
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**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATION:

**\$18,372.83 – 112.2094.5901 – Other Expenses Logan Elm SRD – Sheriff**

**\$42,199.31 – 112.2075.5901 – Other Expenses Westfall SRD – Sheriff**

**\$2,500.00 – 507.6922.5300 – Orient Water Materials & Supplies – Engineer**

**\$47,390.54 – 112.2092.5901 – Other Expenses Teays Valley SRD - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Transfer and Reappropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$4,683.00 – 295.1255.5203 – Insurance Felony Day Reporting -ISP**

**TO**

**295.1255.5301 – Supplies Day Reporting - ISP**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: July 11th Agenda
  - Walnut Township amending their zoning code and map. Township meeting scheduled for July 11th at 7:00 p.m.
- Outstanding Plats:
  - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
  - Waidelich Estates – Single Lot Subdivision – Pickaway Township.
- Lot Splits:
  - Approved 5 lot splits in the last week, 4 open applications currently.
- Walnut Township: Upper Landsdowne Golf Course Land – Countrytyme Land is working with the Pickaway County Engineer on establishing safe access on their proposed lots that front Hagerty Road. Several of the proposed lots do not have an individual safe access point and will require shared drive access.

**In the Matter of**  
**Report Provided by Ron Custer:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

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- Mr. Custer reported that numbers are slightly up. A young dog had to be euthanized due to having parvo. The dog was not in contact with the other dogs; however, staff is on alert to monitor and disinfected the shelter.
- The new hire Joseph Gay started Sunday and seemed to be working well.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- EMA phone port was completed. Including DID's for all and FAX Line.
- Terminate Lines in Probate for Stacey.
- Update of WiFi access for PCHD users as desktops are replaced.
- Planning phone porting for 4th District.
- MaintainX ordered.
- 10 E-MetroTel phones ordered replacing phones used for 4th District.
- Prosecutors want to come on E-Metrotel System – getting quote.
- Early voting has begun.
- Static on 911 recording system just went away.
- Working with Mark and Zercher in preparation for the replicated CAD server to be installed at the County Data Center.
- Ordering hardware and software to replace Common Pleas Recording System.
- Working with Mark Yarnell on SO Network Extension to County Datacenter.
- Working with Mark Yarnell on NeatBar Setup.
- Vacation begins this Friday the 7th.

**In the Matter of**  
**Report Provided by Michael Sherron:**

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week Ashville 4th of July Festival, finalizing the LE PPE grant submission – waiting on one vendor's revised quote, discussion with OEMA about Severe Weather Shelters for villages and mobile home parks. Run Card Project meeting with Chad Noggle.
- Next weeks meeting with Frontier and PCSO to discuss equipment installation, Blueways emergency planning meeting for river responses, meeting with Village of Ashville, LEPC meeting and Columbia Gas Emergencies Training with Harrison Township.
- General Information
  - Meeting with Frontier and PCSO to discuss equipment installation.
  - Blueways emergency planning meeting for river responses.
  - Meeting with Village of Ashville.
  - LEPC Meeting.
  - Columbia Gas Emergencies Training with Harrison Township.
- EMA Projects
  - Meeting with Frontier and PCSO to discuss equipment installation.
  - Blueways emergency planning meeting for river responses.
  - Meeting with Village of Ashville.
  - LEPC Meeting.
  - Columbia Gas Emergencies Training with Harrison Township.
- Issues requiring Commissioners Support/Notification:
  - MOU for Siren Maintenance.
  - Unknown if an MOU exists for EMA dues.

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**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed this week. New filing for partial disability/wages for a former Deputy Dog Warden still pending.
- Two items were posted on Govdeals for Fire Chief Harold Desanto, Pic-A-Fay Joint Fire District. A 1997 F-350 with a current bid of \$4,171 with no reserve and a 1999 Dodge 3500 with a current bid of \$9,000 and no reserve. Both auctions end tomorrow, July 6th at 4:00 p.m.
- One new hire packet was sent out last week (Dog Shelter). A total of 44 new hire packets were handed out year-to-date. The full-time and part-time custodial positions are posted. One application was received yesterday. Unknown if full-time or part-time. Left a message this afternoon. The Maintenance Worker for the Sheriff's Office is still posted with one application received. Preliminary investigation on going with nothing detrimental so far.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
  - Courthouse Fire Alarm: Final test passed last Friday, June 23<sup>rd</sup>.
  - Catch basin repairs at PDI and Courthouse have been completed and curing.
  - Courthouse Garage Lintels: Knese Masonry still 1-2 weeks out. No update
  - Courthouse Front Concrete: M Schultz still 1-2 weeks out. No update
  - Courthouse Sandstone Repair: Durable Slate Restoration start date still unknown. No update
  - Courthouse Bell Tower: No update

**In the Matter of**  
**Executive Session:**

At 9:27 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:35 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Ongoing Health and Welfare Benefits Consulting**  
**And Management Services Scope of Work Proposal and**  
**Letter of Agreement with Wilson Partners:**

Marc Rogols, Deputy County Administrator, provided an amended Scope of Work Proposal from Wilson Partners. The amended agreement provisions state a two-year period through August 30, 2025, at the cost of \$42,500 annually. Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the Ongoing Health and Welfare Benefits Consulting and Management Services Scope of

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Work Proposal and Letter of Agreement and authorize Marc Rogols, Deputy County Administrator to sign said agreement.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Electronic Pollbooks from KNOWiNK, LLC for**  
**Pickaway County Board of Elections to be**  
**Purchased with American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the purchase of 50 electronic pollbooks from KNOWiNK, LLC, in the amount of \$82,835 with American Rescue Plan funds. The State of Ohio shall reimburse Pickaway County \$34,392.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract Award for Project Referred to as the**  
**2023 Pickaway County and Township Resurfacing Program Bid B**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on April 18, 2023, referred to as 2023 Pickaway County and Township Resurfacing Program – Bid B and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to award to the contract to the lowest bidder, The Shelly Company, 80 Park Dr., Thornville, Ohio 43076, in the amount of \$1,052,604.44.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract and Contract Addendum for Project Referred to as the**  
**2023 Pickaway County and Township Resurfacing Program Bid B**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on April 18, 2022, referred to as 2023 Pickaway County and Township Resurfacing Project B, Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, to approve the Contract and Contract Addendum with The Shelly Company in the amount of \$1,052,604.44.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Type II Annexation Petition Filed for Annexation of 109.863 +/-Acres from Scioto Township to**  
**Village of Commercial Point File by Weller & Steck:**

As the first official act related to a Type II Annexation petition filed for the annexation 109.863 +/- acres of Scioto Township into the Village of Commercial Point, the commissioners' clerk informed them that the petition was filed on Thursday, June 29, 2023, and is hereby entered upon the Pickaway County Commissioners' Journal #67, pages dated July 5, 2023. Agent for the petitioners is Jackson B. Reynolds, Smith and Hale LLC, 37 West Broad Street, Columbus, Ohio 43215. In the initial review of the annexation petition, all necessary documents appear to have been to be submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Commercial Point that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Scioto Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

*The Annexation has been placed as a 10:00 a.m. agenda item on the commissioners' August 1, 2023, regular meeting day schedule.*

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger provided the 2024 Tax Budget for review. Next Tuesday is the public hearing at 10:30 a.m.
- Mrs. Metzger gave an update of the Jail Sewer Project. Concrete, tile and painting is this week. The updates schedule is to be completed at the end of July. A new three-compartment sink will be installed due to the other one being stolen from the contractor's facility.
- Mrs. Metzger received notification that the State Auditor approved the special revenue fund for the Port Authority.
- Mrs. Metzger received an email from Mayor McIlroy regarding a request for a historical marker to be placed at the Municipal Court Building. The building is owned by the City and not the County.

**In the Matter of**  
**Resolution Approving Sherrif's Office**  
**Sealcoating Parking Lot with**  
**American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-070523-68**

**Engineer's Office – Ditch Witch Vac Trailer**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds.

Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund*

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*received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

Whereas, the Pickaway County Commissioners approve ARP funds in the amount of \$137,465.28 for a Ditch Witch vac trailer for the Engineer’s Office.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$137,465.28 to Ditch Witch.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving Sheriff’s Office**  
**Sealcoating Parking Lot with**  
**American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-070523-69**

**Sherriff’s Office – Sealcoating parking lot**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

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**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

6. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
7. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
8. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
9. Make necessary investments in water, sewer or broadband infrastructure.
10. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for sealcoating of the parking lot at the Sheriff's Office in the amount of \$25,300 to Roesse Bros. Paving.

**This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$25,300 to Roesse Bros. Paving.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving MaintainX Additional Software**  
**With American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-070523-70**

**MaintainX additional software**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)



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*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

11. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
12. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
13. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
14. Make necessary investments in water, sewer or broadband infrastructure.
15. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to purchase additional software for the MaintainX work order system in the amount of \$5116.80 to Dario MaintainX.

**This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$5,116.80 to Dario MaintainX.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving 10 telephones for County**  
**Offices with American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-070523-71**

**10 telephones for County offices**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

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**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to purchase 10 telephones for county offices in the amount of \$2,685.00 from Convergent Communications.

**This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$2,685.00 to Convergent Communications.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving Probate Court Scanning Project**  
**2nd half with American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-070523-72**

**Probate Court Scanning Project – 2<sup>nd</sup> half**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

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On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

16. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
17. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
18. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
19. Make necessary investments in water, sewer or broadband infrastructure.
20. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

Whereas, the Pickaway County Commissioners approve ARP funds in the amount of \$24,000 for the Probate Court Scanning Project – 2<sup>nd</sup> half to Geopro Consultants.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$24,000 to Geopro Consultants.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Sheriff's Report:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- No major incidents since the fair. There was a fatality involving a well at the railroad yard.
- No update on the booking fee contract.
- Nest Wednesday Badge of the Badges Blood Drive at AMVETS.

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**In the Matter of**  
**Change Order No. 1A-3 with Farber Corporation for the**  
**Pickaway County Jail Sewer Project:**

Mrs. Metzger presented a change order from WDC Group for Farber Corporation to provide material, equipment, and labor to install ceiling and complete paint changes per proposal (add \$4,229.22). Delete grease interceptor from the scope of work (deduct \$2,666.95). Provide material, equipment, and labor to complete the additional scope requested by the plumbing inspector (add \$29,934.00). The total amount of the change order shall be \$31,496.27. Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve Change Order No. 1A-3.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Executive Session:**

At 10:55 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:35 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Northern Industrial Community**  
**Reinvestment Area Incentive Policy:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-070523-73**

**NORTHERN INDUSTRIAL COMMUNITY**  
**REINVESTMENT AREA TAX INCENTIVE POLICY**

**Effective July 5, 2023**

With high demand for industrial space and low supply, the market for shovel-ready industrial sites

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in Pickaway County presents a unique opportunity to leverage the established success of the county's Northern Industrial Community Reinvestment Area (NICRA), as depicted in Exhibit A to this Policy. Industrial may be in the name of the CRA, however not all industrial uses are the same. Manufacturing, including specifically, but not limited to: (a) advanced manufacturing, (b) advanced energy manufacturing (c) technology related research and development, (d) industrial internet of things process engineering, (e) additive manufacturing, (f) 3-D printing, (g) automation, and (h) advanced materials and advanced metal alloy processing, will produce high-quality, sustainable, in-demand jobs in the county and continue to foster an environment of economic self sufficiency in and around the local communities within Pickaway County. It is the intent of this Tax Incentive Policy to encourage the best-and highest use for industrial projects within the NICRA. This Policy may be amended, supplemented, or superseded by further action by the Pickaway County Board of County Commissioners (Commissioners) in consultation with the Pickaway County Port Authority (PCPA) and Pickaway Progress Partnership (P3) after taking into account market activities and market conditions and any other relevant circumstances within the County to foster economic growth.

Applicants seeking to leverage the tax incentives available in the NICRA are encouraged to engage PCPA, P3, and the Commissioners on proposed site plans and requested incentives as soon as practicable. This Policy is intended to outline the broad guidelines for projects within NICRA. PCPA and P3 are empowered to consider the merits of each project application received, and tailor the offered incentives on a per-project basis holistically in order to achieve the objectives of this Policy and/or the objectives of the Commissioners.

**1. Manufacturing Projects**

Manufacturing is defined for purposes of this Policy as: any process in which materials are changed, converted, or transformed into a different state or form from which they previously existed and includes refining materials, assembling parts, and preparing raw materials and parts by mixing, measuring, blending, or otherwise committing such materials or parts to the manufacturing process.

Manufacturing projects must identify the specific manufacturing use at the point of application for the tax incentive. Manufacturing projects approved by the County within the NICRA are eligible for the following incentive parameters:

100% tax abatement;

- Tax abatement applies for full 15 years per project, with automatic County approval of additional remodeling and future site-improvements; and
- Includes new construction and remodeling.

To be eligible for a NICRA tax abatement, all manufacturing projects must:

- Utilize the PCPA sales tax exemption program. See Section 4, below.
- Negotiate School Compensation Agreements. See Section 3, below.
- Agree to pay local fees to the County and P3 for each year during which the tax abatement applies.

**2. Non-Manufacturing Projects**

**Eighteen (18) Month Moratorium on Distribution Center Uses** – Unless otherwise approved by the County, no Owner of a Parcel within the NICRA shall be entitled to a tax exemption hereunder for a Building constructed on such Parcel that is to be used as a distribution or fulfillment center, being a Building that is operated substantially as a product storage and shipping facility for the storage or distribution of goods (a "Distribution Center") (the "Distribution Center Moratorium"). The Distribution Center Moratorium, applies eighteen (18) months after the effective date of each Owner's CRA agreement. For purposes of this Policy, a Building is operated substantially as a Distribution Center, if 25% or more of the final square footage, as certified in the Owner's Certificate of Occupancy, of any Building is dedicated to use as a Distribution Center.

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After the Moratorium End Date, Developer or any other Owner of a Parcel of the NICRA can construct a Distribution Center on any Parcel of the NICRA, and such Distribution Center shall be entitled to a tax exemption for a non-manufacturing use as outlined below. The Commissioners may consider requests to reduce or eliminate the Distribution Center Moratorium for specific Distribution Center projects, upon written request from the PCPA Executive Director after consideration of the merits of the project application.

Projects not meeting the definition for manufacturing, and not otherwise subject to the Distribution Center Moratorium, are eligible for the following incentive parameters:

- 15-year tax abatement;
- Percentages of abatement;
  - o Years 1-10: 100%
  - o Years 11-15: 50%
- Includes new construction and remodeling;
- Project owner may request approval from the Commissioners to increase tax exemption for remaining years of abatement to 100% under at least one following eligibility circumstances:
  - o Upon identifying a manufacturing user or subsequent owner;
  - o Upon identifying a significant job creation operation that is not a manufacturing use but that creates at least 100 new jobs with a FTE base salary of at least \$75,000 per job; or
  - o Making PILOT payments to the County and to any affected taxing jurisdiction for the amount of taxes that will be exempted with respect to desired additional exemption percentage.

To be eligible for a NICRA tax abatement, all non-manufacturing projects must:

- Utilize the PCPA sales tax exemption program. See Section 4, below.
- Negotiate School Compensation Agreements. See Section 3, below.
- Agree to pay local fees to the County and P3 for each year during which the tax abatement applies.

### **3. Project Owner Responsibility for School Agreement or School Compensation**

NICRA tax abatements require the consent of both the affected regular school district and the affected joint vocational school district under current law for any abatement granted in excess of 75%, including specifically Ohio Revised Code 3735.671(A)(1)-(4).

Property owners may negotiate and reach individual agreements with each affected school district and joint vocational school district. Agreements may contain negotiated one-time compensation, direct compensation payments, in-kind contributions, any combination of these items and any other appropriate terms and conditions acceptable to each school district and joint vocational school district. A valid written agreement with or consent waiver from each affected school district and joint vocational school district is necessary to comply with Ohio Revised Code Section 3735.671(A)(1)-(4) for NICRA tax abatements and to secure the Commissioners' support.

### **4. Pickaway County Port Authority Sales Tax Exemption Program**

The PCPA was established in 2021 as an economic development-focused entity that assists in various development projects across Pickaway County. PCPA directly participates in certain aspects of capital investment and infrastructure development in support of developing sites. The Port's sales tax exemption program was designed to assist new capital investment in Pickaway County by partially exempting sales taxes paid on construction materials for projects supported by the Port Authority.

To be eligible for a NICRA tax abatement, a project must utilize the Port's sales tax exemption program. Generally, the terms of each sales tax exemption are subject to negotiation following the payment of a deposit and the development of acceptable terms between the Port Authority and a project sponsor.

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PCPA charges a fee for each development that uses the exemption program equal to at least 25% and no greater than 50% of the sales tax avoided due to the exemption. The Port uses the fees it generates from the sales tax exemption program in part to support individual sites under development, in part to assist communities with infrastructure needs, and in part to further broader economic development goals within Pickaway County. PCPA sales tax exemption program therefore results in net savings of between 50% and 75% of the sales tax that would have been paid with respect to construction materials but for the exemption. The Port may, in its discretion, consider fees less than 25% of the sales tax avoided due to the exemption for any manufacturing projects. Port fees are subject to change by action of the PCPA Board of Directors, and net savings may vary based on the actual hard costs and the actual labor costs for a project.

If the Owner does not wish to use PCPA for the exemption of sales tax on construction materials, it shall make one-time Payment in Lieu of Taxes (PILOT) to the Port equal in an amount that is agreed upon by the Owner and PCPA. The PILOT to the PCPA is due 30 days after the receipt of the Owner's Certificate of Occupancy for the Building.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Introduction of Tom Kitchen, Education Service Center Superintendent:**

Tom Kitchen, Education Service Center Superintendent, met with the Commissioners to introduce himself and to provide an update of ESC. Mr. Kitchen is the replacement for Ty Ankrom after his retirement. Mr. Kitchen's official start date is August 1<sup>st</sup>, however, has been transitioning and meeting with parties. They are looking at programs to house in the Mound Street school building. They will be working with Pickaway WORKS in hopes to have education, secondary education, and career programs. Mr. Kitchen has been working with Ross County to co-train staff for certifications.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending July 1, 2023.

A total of \$185 was reported being collected as follows: \$60 in adoptions; \$30 dog license; \$25 in redemptions; \$20 in boarding revenue and \$50 in micro-chip.

Five (5) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President {absent}

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk